PROSPECTUS

Ministry of Cooperation | सहकारिता मंत्रालय
Government of India | भारत सरकार

Bachelor of Business Administration
(Affiliated to Panjab University)

Certificate Programs in Cooperative Sector
(Affiliated to Tribhuvan Sahkari University)

REGIONAL INSTITUTE OF COOPERATIVE MANAGEMENT, CHANDIGARH

(A unit of National Council for Cooperative Training (NCCT), Ministry of Cooperation, Government of India)

Sector 32-C Chandigarh (160030)

Tel. No. 0172-2600557, 2609157 Mobile No. 9780774412

Email: chandigarhricm@gmail.com Website: http://ricmchd.org

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Message

It gives me immense pleasure to welcome the new batch of students joining the BBA programme and various certificate and professional courses at the Regional Institute of Cooperative Management (RICM), Chandigarh. As you begin this important academic and professional journey, I extend my heartfelt best wishes for a meaningful, enriching and successful learning experience ahead.

With more than 33 years of experience in education, training and capacity building, I have closely witnessed the transformative role that quality education and professional learning play in shaping future leaders and responsible citizens. In today's rapidly evolving economic and institutional environment, the need for skilled professionals with managerial competence, ethical values and social commitment has become more important than ever.

The BBA programme affiliated to Panjab University has been designed in alignment with the spirit of the National Education Policy (NEP), focusing on multidisciplinary learning, skill enhancement, experiential exposure and holistic development of students. The programme aims to provide a strong academic foundation in management, commerce, cooperative principles and emerging business practices while preparing students to meet the challenges of the modern professional world. RICM Chandigarh has consistently worked to promote excellence in cooperative management education through training, research, consultancy and extension activities across various sectors. The emerging initiatives under the TribhuvanSahkari University are expected to strengthen further the ecosystem of cooperative education and specialised professional training in India. The introduction of certificate programmes and sector-specific courses will open new avenues of learning, skill development and employment opportunities for aspiring youth.

I encourage all students and participants to make the fullest use of the opportunities, guidance and academic environment available at the institute. I am confident that your association with RICM Chandigarh will help you grow intellectually, professionally and personally, while inspiring you to contribute meaningfully towards cooperative development and nation-building.

I once again warmly welcome you to the RICM family and wish you a bright, rewarding and successful future ahead.

SHRI R. K. SHARMA
Director
Regional Institute of Cooperative Management, Chandigarh

About the Institute

Regional Institute of Cooperative Management, popularly known as RICM, Chandigarh was set up in July, 1956 at Sangrur as a Block Development Training Centre. Later on, it was named as Cooperative Training College & shifted to Patiala (This institute was shifted to Chandigarh in the year 1973). The Cooperative Training Colleges were under the administrative control of Reserve Bank of India at that time. In early 60's, these institutions were transferred to National Council for Cooperative Training (NCCT), New Delhi. Looking at its wider area of operation, the institute was made Regional Institute of Cooperative Management in the year 1996. This institute has rendering services to the States of Punjab, Haryana, Himachal Pradesh, Jammu & Kashmir, Delhi and the Union territory of Chandigarh.

RICM: Is where the voyage to the profound depths of knowledge begins. With its rich ambience and vibrant culture, it is the perfect place to nurture young minds for a better understanding of the cooperative world. Aspirations of the youth are given flight by the seasoned faculties who have set up benchmarks through their vital contributions to the industry. By imparting quality education, RICM is developing a future leader out of every individual who will be ushering management into a new era. RICM provides proactive education to its students through varied approaches of learning like, learning outside the class room, workshops, practical, case, development, etc

Administration: RICM is one of Chandigarh's leading training institutions with a long term commitment to develop leaders of the future, people who have an interest in and commitment to contributing to the economic, cultural and social future of the region and the country. With more than 50 years of educational experience, the RICM, combining tradition with a strong sense of innovation and exploration is regarded as one of the most research intensive institutions in the states of Punjab Haryana, Himachal Pardesh, Delhi, Jammu & Kashmir as well as the Union Territory of Chandigarh.Developed in consultation with the industry and professionals, many of the RICM's programmes integrate work experience with learning to ensure that the participants are equipped with qualities which the employers look for, and become significant contributors in their chosen professions.

Administratively, RICM is functioning under the aegis of the National Council for Cooperative Training (NCCT), New Delhi funded by the Ministry of Cooperation as per Govt. of India norms. The RICM is situated in its own campus in sector 32-C, Chandigarh which is approximately 8 kms from both the ISBT Sector 17 and Chandigarh Railway Station. With the ever growing demand for the professional managers to manage the various business enterprises located in various business enterprises located in the region, especially Business Administrator, it is felt that the introduction of the BBA (Affiliated to Panjab University, Chandigarh) at the institute has bridged the gap between the demand and supply of professional managers to certain extent.

Prominent highlights about the Institute

R
I
C
M

We believe in

R-Rising
I-Inspiring
C-Creating
M-Motivating

OBJECTIVE

Upon completion of the Bachelor of Business Administration (BBA) program, students will possess the necessary skills and knowledge to secure positions across various business sectors. The intellectual and practical abilities developed throughout the course will empower students to navigate the dynamic business landscape, leading them toward success in their professional careers. It will equip the students with business knowledge. It further helps the students to prepare for professional fronts.

VISION - MISSION - VALUES

VISION

To become a global center of excellence in cooperative education and training, capacity building, and human resource development, contributing to economic and social well-being.

MISSION

To nurture a skilled, future-ready workforce through innovative education, research, and capacity-building programs, while fostering youth leadership and strengthening cooperative ecosystems for sustainable socio-economic development.

VALUES

- **Leadership Development**
  We strive to nurture ethical, visionary, and future-ready leaders who can drive growth and transformation in their respective sectors.
- **Sustainability and Community Empowerment**
  We are committed to advancing sustainable practices and fostering rural and community development, ensuring inclusive economic and social growth.
- **Collaboration and Partnerships**
  We value the power of collaboration, forging strong partnerships with stakeholders to promote shared growth and build resilient ecosystems.
- **Ethics and Social Responsibility**
  We uphold the highest ethical standards, instilling a sense of accountability and responsibility to contribute meaningfully to society and the economy.

- **Pursuit of Excellence**
  We are dedicated to achieving the highest standards in education, training, and capacity building across diverse disciplines to empower individuals and organizations.
- **Innovation and Research**
  We foster creativity and critical thinking, encouraging research and innovative solutions that address contemporary challenges in cooperative management, business, and rural development.

ABOUT
BACHELOR OF BUSINESS ADMINISTRATION (BBA)

The Bachelor of Business Administration (BBA) program at RICM, Chandigarh provides students with a solid foundation in business and management principles. Carefully crafted with a forward-thinking approach, this course stands out as one of the top BBA programs in the region.

It offers a diverse range of subjects and courses that equip students with valuable knowledge and hands-on experience. The skills and insights gained throughout the program will serve as a strong stepping stone for students as they pursue future opportunities and career growth.

COURSE STRUCTURE

DURATION OF THE COURSE	CERTIFICATION
4 years (8 Semesters)	Bachelor's degree

S.No	Name of the Course	Number of Seats	Fee Structure
1.	B.B.A.(4Years)	40	As per Panjab University norms

COURSE OUTLINE UNDER NEW EDUCATION POLICY

SEMESTER-I

Paper Code	Type of Course	Subject Name	Credits
NBBA 101	Core Subject	Fundamentals of Management	4
NBBA 102	Core Subject	Micro Economics	4
NBBA 103	Core Subject	Financial Accounting	4
COMM/BBA-MDSC 101/101 A	Multidisciplinary Course	Commercial Law/Fundamentals of International Business	3
NBBA 101	Ability Enhancement Course	English	2
	Compulsory Subject	Punjabi/History Culture of Punjab	2
COM/BBA-SEC	Skill Enhancement Courses	SEC-Options	3
COM/BBA-VAC	Common Value-Added course	VAC-options	2

MULTIDISCIPLINARY COURSE: COMMERCIAL LAW

ABILITY ENHNCEMENT COURSES ENGLISH (Language Skills: Listening and Speaking)

SEMESTER-II

Paper Code	Type of Course	Subject Name	Credits
NBBA 201	Core Subject	Human Resource Management	4
NBBA 202	Core Subject	Macro Economics	4
NBBA 203	Core Subject	Financial Statement Analysis	4
COMM/BBA-MDSC 201/201 A	Multidisciplinary Course	Business Law/Foreign Trade Policy & Procedures	3
ENG(AEC)-030	Ability Enhancement Course	English	2
	Compulsory Subject	Punjabi/History Culture of Punjab	2
COM/BBA-SEC	Skill Enhancement Courses	SEC-Options	3
COM/BBA-VAC	Common Value-Added course	VAC-options	2

MULTIDISCIPLINARY COURSE: BUSINESS LAW

ABILITY ENHNCEMENT COURSE: ENGLISH (Language Skills: Reading and Writing)

ADMISSION TO B.B.A./B.B.A (HONS.)

WITH RESEARCH FOUR YEAR (EIGHT SEMESTER) UNDER NEP-2020

The policy for admission to the first semester of the BBA/BBA (Hons.) Degree course outlines the following eligibility criteria:

Eligibility Criteria for Admission:

1. **+2 Examination:**
   - Candidates must have passed the **+2 examination** (or equivalent) with at least **50% marks in aggregate.** This is the basic eligibility requirement for admission.
2. **Equivalent Examination:**
   - Candidates who have passed any **other examination recognized by the University** as equivalent to the +2 examination are also eligible for admission, provided they meet the **requisite percentage of marks** (50% or as specified by the University).

English Subject Requirement:

- The candidate must have passed English in the +2 examination to be eligible for admission.
- If the passing in English is not mandatory according to the regulations of certain Boards/Bodies/ Councils/Universities in India, the admission will be provisional.
- The candidate must clear English as a deficient subject from the parent Board/Body/ Council/University in two consecutive chances after admission for the provisional admission to be confirmed.
- If the candidate fails to clear the subject in the two chances, their admission will be canceled.

Reservation Policy: Reservation and Relaxation as per U.T. Administration.

ADMISSIONS THROUGH DEPARTMENT OF HIGHER EDUCATION (DHE)

Admissions to BBA would be done through the Department of Higher Education (DHE) Chandigarh portal, specifically through a centralized admission process.

The portal to apply is www.dhe.chd.gov.in

Centralized Admission:

- The DHE Chandigarh handles the centralized admission process for BBA courses in government college
- **Online Application:** Students need to apply online through the DHE Chandigarh portal for these courses.
- **Important Dates:** Students should refer to the DHE website for important dates related to the application process, including opening and closing dates.

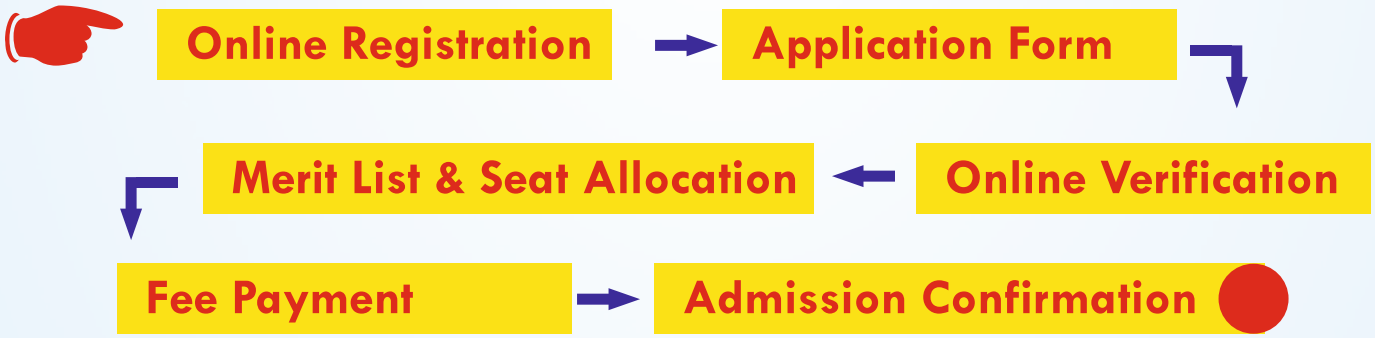
Merit List:

Admission will be based on the merit of the candidate determined by their percentage of marks

- The merit list is generated based on the marks obtained in the last qualifying exam and weightage
- **College-Level Admissions:**

Admissions for seats left vacant after the centralized process are done at the college level.

REGARDING ADMISSIONS :



REGARDING COUNSELLINGS

Counselling Round 1-Merit list 1	Allocation of seats based on Merit
Counselling Round 2-Merit list 2	Allocation of seats based upon merit for leftover seats
Counselling Round 3- Physical Counselling	Physical Counselling for the remaining seats to visit at respective college and submission of admission form on the admission portal

MAJOR EVENTS

The Orientation Program for B.B.A. is conducted annually to welcome new students and provide them with essential information regarding their academic journey. A welcome address by faculty members and the administration is given to the students and all the information regarding, curriculum, campus rules and regulation are provided to them. Further brief overview of the expectations and opportunities are given to the students followed by the interactive sessions with senior students for peer learning and guidance.

BATTLE OF PURSUITS 2024

Striving for Excellence Together: Institute holds The "Battle of Pursuits" aiming to enhance creativity, teamwork, and communication skills among BBA students. The event features various competitions, allowing students to showcase their abilities and engage in exciting challenges.

- Extempore – Just a Minute (JAM): A quick-thinking speech competition.
- Debate – War of Words: Thought-provoking discussions on contemporary issues.
- Poster Making – Imagination & Justification: Artistic skill display through themed posters.
- Digital Exposition: Showcasing technical expertise and innovation
- Rangoli – Kolam: Artistic designs reflecting cultural heritage.
- Group Discussion – Dialogue: Debates on global and social issues
- Ad Mad Show: Creative advertisement presentations.
- Hindi Pakwada: BBA student participates in celebrating the richness of the Hindi language through various competitions and events

Hon. Professor Sanjay Kaushik, DCDC Panjab University,

CULTURAL ACTIVITIES

The BBA students and staff at RICM Chandigarh organizes avariety of cultural activities including the Fresher's Party, Diwali Party,blood donation camps, one day trips and other inter and intra-college competitions. These events provide a platform for students to engage with one another, celebrate important festivals, and showcase their talents, while also fostering a sense of community within the college.

BLOOD DONATION CAMP

Chandigarh addressing the students with his motivational words.

FRESHERS PARTY CELEBRATION

LOHRI CELEBRATIONS BY BBA STUDENTS

BBA students celebratesLohri with the RICM faculty and staff. The celebrations includes lighting the traditional Lohri bonfire and festive treats like peanuts, gachak, rewari, and popcorn, to mark the joyful spirit of the occasion.

International Education Fair
at Hyatt Centric, Chandigarh

ANNUAL SPORTS MEET: Annual sportsmeet is organized every year featuring variety of sports events, which includes outdoor games such as Badminton, Volleyball, Sack Race, Lemon Spoon Race, and Tug of War, as well as indoor games like Carrom, Chess, and Arm Wrestling. The event is well-organized by the Sports In-charge and coordinator and is supported by the dedicated efforts of the faculty members.

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TRIBHUVAN SAHKARI UNIVERSITY (TSU)

A New Era in Cooperative Education

Established through an Act of Parliament in 2025, TribhuvanSahkari University is India's first national-level university exclusively focused on the cooperative ecosystem. The university has been created by transforming the prestigious Institute of Rural Management Anand (IRMA), Gujarat — an institution internationally recognised for its contribution to rural management and cooperative leadership.

TSU has been declared an **Institution of National Importance (INI)** by the Government of India under the Ministry of Cooperation. The university represents the national vision of **"Sahkar Se Samriddhi"** — Prosperity through Cooperation.

TSU carries forward the rich legacy of:

- Cooperative leadership
- Rural transformation
- Inclusive economic development
- Professional management education
- Sustainable community development

Academic Excellence & Specialized Programs

TSU focuses on multidisciplinary and industry-integrated education specifically aligned with the cooperative and rural development ecosystem.

Cooperative Management

Management education focused on governance, leadership, operations and sustainability of cooperative institutions.

Cooperative Banking & Finance

Professional education in cooperative banking systems, financial inclusion, microfinance, rural credit and financial management.

Rural Management

Programs aimed at rural development, livelihood enhancement, development administration and social innovation.

Agribusiness & Agricultural Management

Specialized education in agri-value chains, agricultural marketing, food systems and agri-enterprises.

Entrepreneurship & Social Innovation

Developing future entrepreneurs capable of building sustainable and community-based enterprises.

Capacity Building & Skill Development

Training-oriented programs designed for professionals, employees, board members and stakeholders in the cooperative sector.

Our Institute's Academic Collaboration with TSU

Our institute proudly associates with TribhuvanSahkari University in promoting high-quality, future-oriented education aligned with the cooperative sector and emerging management ecosystem.

The collaboration aims to provide students with:

- Industry-oriented certificate programs
- Skill enhancement opportunities
- Exposure to cooperative sector management
- Value-added professional education
- Leadership and entrepreneurship development
- Practical and experiential learning
- Career opportunities in emerging sectors

Integrated BBA-MBA Program

Building Future-Ready Leaders

The Integrated BBA-MBA Program offered through our institute aims to create competent professionals equipped with managerial knowledge, analytical thinking, leadership skills and social responsibility.

Key Features

✓ Multidisciplinary Curriculum

✓ Industry-Relevant Learning

✓ Cooperative Sector Orientation

✓ Skill-Based Education

✓ Internship & Field Exposure

✓ Entrepreneurial Development

✓ Leadership Training

✓ Research & Innovation Orientation

✓ Holistic Personality Development

Proposed Certificate Courses

The institute, in association with TSU, proposes to offer specialized certificate programs designed to enhance employability, professional competence and sectoral expertise.

Focus Areas of Certificate Programs

Professional Skills

↓

Cooperative Management

↓

Banking & Finance

↓

Digital Skills

↓

Entrepreneurship

↓

Rural & Community Development

These programs aim to bridge the gap between traditional academic education and practical industry requirements.

Career Opportunities

Students associated with TSU-oriented programs can explore opportunities in:

- Cooperative Institutions
- Cooperative Banks
- NABARD-linked Projects
- Dairy & Agricultural Cooperatives
- Rural Development Organizations
- NGOs & Social Enterprises
- Agribusiness Companies
- Financial Institutions
- Government Development Agencies
- Entrepreneurship &Startups
- CSR & Sustainability Sectors

Towards a Cooperative Future

As India moves toward inclusive and sustainable growth, the cooperative sector is expected to play an increasingly important role in economic development, rural prosperity, financial inclusion and employment generation. Tribhuvan Sahkari University represents a visionary step toward institutionalizing excellence in cooperative education and management.

Through its academic collaboration and specialized programs, our institute is committed to empowering students with:

- Knowledge
- Professional Skills
- Leadership Competencies
- Ethical Values
- Entrepreneurial Mindset
- Social Responsibility

Together, we aim to contribute to the vision of a stronger, self-reliant and cooperative India.

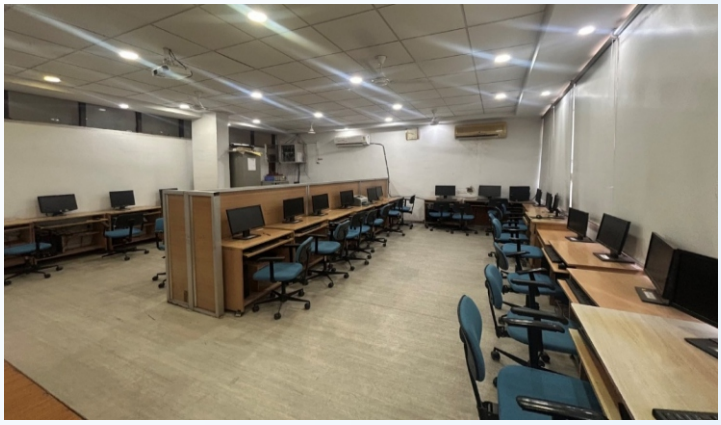
INFRASTRUCTURAL FACILITIES

As a Government of India institution promoted by the Ministry of Co-operation, the institute has developed state-of-the-art infrastructure to support the academic and extracurricular needs of its students. RICM is a specialized institution that focuses on training, research, and development in the cooperative sector. Its infrastructure is designed to support these core activities and provide an environment conducive to learning, management training, and capacity building for individuals working in cooperatives.

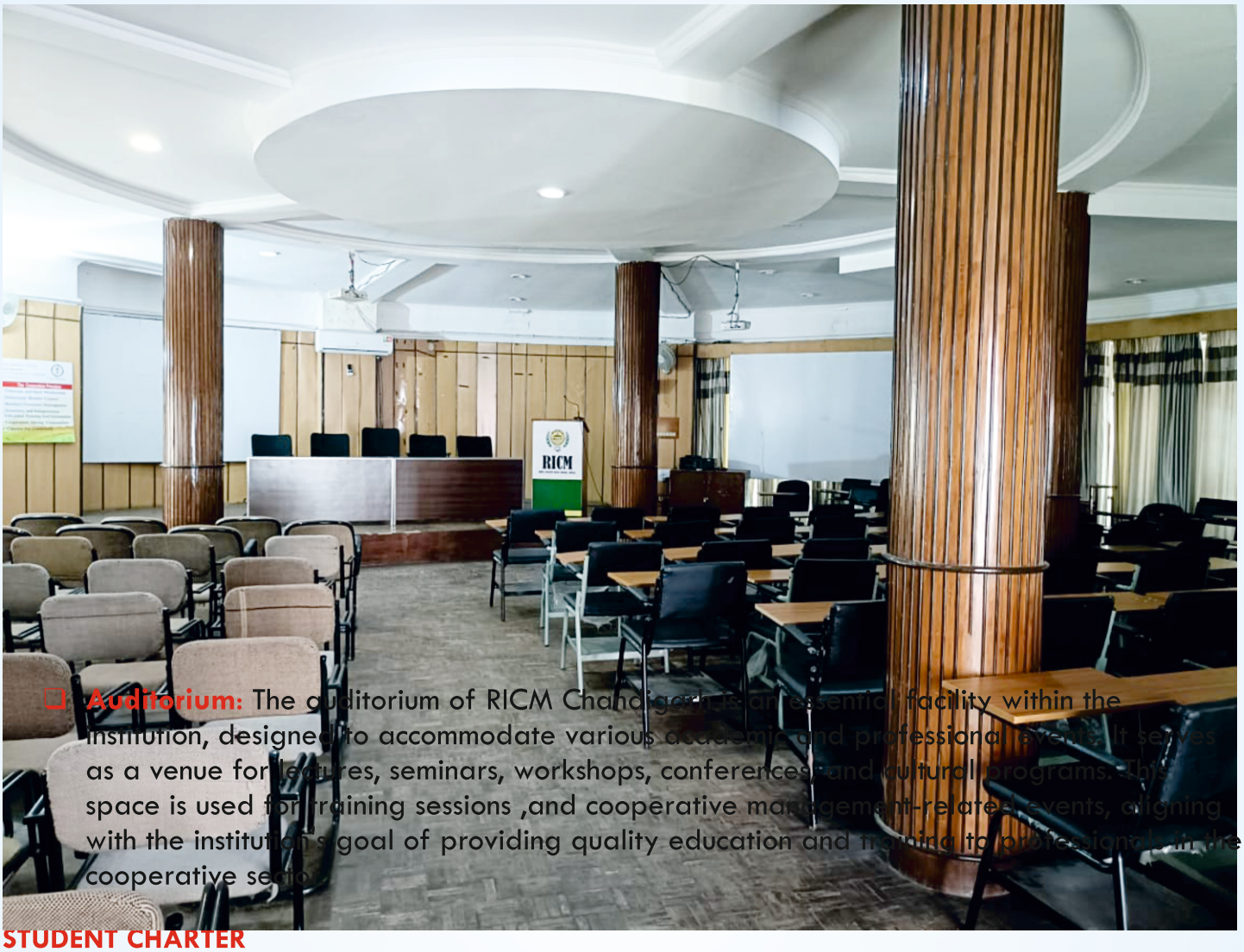
Well-Stocked Library: A comprehensive library offering a wide range of books, journals, and digital resources to support student learning and research.

Seminar Hall and Conference Room: Dedicated spaces for seminars, workshops, conferences, and other academic events to facilitate knowledge exchange.

- **24/7 CCTV Surveillance:** Comprehensive security measures with round-the-clock CCTV surveillance to ensure the safety and security of students and staff.
- **AC Smart Classrooms:** Equipped with modern technology, offering a comfortable and interactive learning environment.
- **Modern Teaching Techniques**: Utilization of advanced teaching methods and tools to enhance the learning experience.



- **Computer Lab:** A fully equipped lab with the latest software and hardware to facilitate practical learning and research.



- **Auditorium:** The auditorium of RICM Chandigarh is an essential facility within the institution, designed to accommodate various academic and professional events. It serves as a venue for lectures, seminars, workshops, conferences, and cultural programs. This space is used for training sessions ,and cooperative management-related events, aligning with the institution's goal of providing quality education and training to professionals in the cooperative sector.

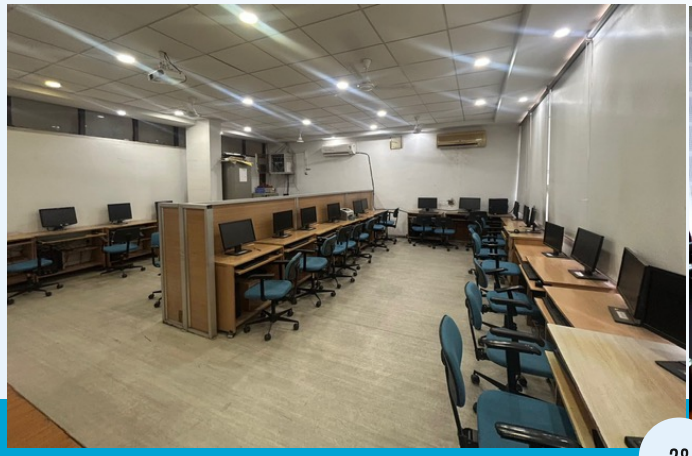
STUDENT CHARTER

Students are expected to conduct themselves responsibly, demonstrating impeccable behaviour that fosters a conducive academic environment on the institute campus. They must abide by the instructions and rules established by the institute. Once enrolled, students are required to adhere to the institute's regulations and uphold its discipline and reputation.

Below are the expectations and responsibilities that all students must observe:

- Students must carry their student identity card at all times and present it for inspection when requested.
- A minimum of 75% attendance is mandatory for all students.
- Ragging is strictly prohibited on campus. Offenders will face severe disciplinary action.
- Students must wear appropriate attire or the designated class uniform, avoiding any form of vulgar or indecent clothing.

- A medical certificate must be submitted by students who are unable to attend classes due to illness.
- Permission must be sought to enter or leave the class, and mobile phones must be switched off in classrooms, library and similar areas.
- Recording audio or video of class content is strictly prohibited.
- Food and beverages are not allowed in classrooms, but may be consumed in designated areas.*
- Students found guilty of theft on campus will face strict disciplinary action and may be referred to a special committee or the police.
- Smoking, consumption of alcohol, or use of any intoxicants is strictly prohibited on the institute campus. Offenders will face strict action.
- Students are required to maintain cleanliness and hygiene on campus. Littering, spitting, and defacing institute property are strictly prohibited.
- Damaging institute property, such as disfiguring walls or doors, or misusing furniture or any electrical appliance is a serious violation and will result in disciplinary action.
- Organizing meetings or rallies on the campus without prior permission from the institute authorities is prohibited.
- Students are expected to maintain proper decorum at all college functions.
- Remaining absent from the hostel overnight without prior permission of the warden while the term is in progress.
- No student is allowed to roam in the campus after 10.00 p.m. Girl students should return to their rooms latest by 10.00 p.m., failing which the hostel facility will be withdrawn.
- Every student is expected to be considerate and mindful of the comforts and convenience of co-students. Anything that is done which will cause discomfort to others such as any group activities by way of social (including birthday celebration) and academic shall not be carried out beyond 10.00 p.m. Shouting, making fun on the terrace of the hostel, playing musical instruments, musical systems and television loudly must be avoided.



FACULTY DETAILS

S.NO	NAME	DESIGNATION	SPECIALISATION	EXPERIENCE	
1.	Sh. R. K. SHARMA	DIRECTOR	M.A. (ECONOMICS), M.Phil., B.Ed.	33 years Teaching & Training	
2.	Dr. RAJIV KUMAR	DIRECTOR	Ph.D.,(MARKETING) M.Phil., MBA, UGCNET, PGDCBM, AMP (IIM-B), CTFC - BIRD(L)	20 Years Corporate/ Academic/Research	
3.	Dr. MRIDUL TRIKHA	FACULTY MEMBER	Ph.D., (RETAIL MANAGEMENT & MARKETING)	7 years 5 months	
4.	Dr. DIKSHA SHARMA	FACULTY MEMBER	Ph.D. (ACCOUNTING & FINANCE)	5 Years 5 Months	

OUR RESOURCE POOL

S.No.	Name	Qualification	Specialization
1.	Mr. Kapil Kumar Sharma	M.Sc.(Zoology) M.Sc.(Bioinformatics) Ph.D. (Zoology)	Zoology and Bioinformatics
2.	Prof. Dr. Madan Mohan Goel	M.A (Economics) M.Phil (Gold Medalist) PGDJMC (Gold Medalist) Ph.D. (Economics)	Economics of HRD, Indian Economic Policy, Economic Journalism and Development Communication
3.	Mr. Dinesh Kumar	MBA (HR & Marketing)	Entrepreneurship, Marketing Management, General Management, Strategic Management, Digital Marketing & HRM
4.	Mr. Muneshwar Chander Retd. Addll. RCS Punjab	M.A. (English), HDCM, LLB, LLM, Passed Civil Services Examination	Proficient in Law and State Policy besides Cooperative Training and Education
5.	Mr. Vinod Kumar Sharma	M.A. (Public Administration) Advance Diploma in Labour Law	Public administration and Labour Law
6.	Mr. Pradeep Kumar Kalia	B.A., HDCM	Stress Management and Health Management, Team Management and Team Building, Leadership Qualities, Work Place Ethics, Business Development, Profit Planning
7.	Dr. Piyush Gupta	M.Sc. (Statistics), Diploma in Management, Ph.D. (Management Science), Certified member in area of Training Need Analysis (TNA)	Statistics and Management Science
8.	Mr. S.P.Singh Bhalla	LLB , PG Dip in Local Govt. Administration, PG Studies in Personnel Management Deputed to Canada/USA to Study Legal	Service Law, Business Management, HRM, Business Laws, Industrial and Disciplinary Laws
9.	Retd. Group Capt. Shekhar Chopra	Graduation in Geography, HDCM	Supply Chain Management & Administration
10.	Mr. Ashwani Kumar Madan	M.Com, MBA, Company Secretary, PG Dip in Advance Accountancy, PG Dip in Insurance Business, CAIIB (Both Parts), AICWA-CMA Finance	Finance, Accounts and Taxation
11.	Mr. Amarpal Singh	B.E. (Mettallurgy) MBA (Finance)	Entrepreneurship Development programme, Organisation of Vocational Skill Trainings as per NSDC/Skill Committee Plans
12.	Mr. Vijay Pasrija	MBA (Banking & Finance) CAIIB	Banking and Finance
13.	Mr. V.S.Pandey	M.Sc. PGDBA (Finance) CAIIB	Finance
14.	Mr. Preet Mohinder	M.Com, Associate Cost Accountant, Certified Member of Indian Institute of Bankers	Management & Accounting
15.	Mrs. Rajdeep Kaur	M.A. (Punjabi), M.Phil, B.Ed	Punjabi
16.	Mrs. Priyanka Dhiman	M.Com, UGC-NET	Human Resource Management
17.	Mr. Balpreet Singh	MA (English), UGC-NET, Pursuing Ph.D.	English
18.	Ms. Kirandeep Saini	M.Com, UGC-NET, Pursuing Ph.D.	Human Resource, Marketing
19.	Mr. B.D.Yadav	M.Com (Economics Administration), M.Com (Business Statistics & Accounting), PG Dip in Cooperative Business Management	Cooperative Accounts Theory of Cooperative Audit, Practice of Cooperative Audit, Statistics & Research Methodology Environment for Cooperative, Cooperative Credit & Banking, Non Credit Cooperatives Cost Accountancy, Financial Management, Project Management, Communication
20.	Mr. N.K.Sharma	B.Com CAIIB	Book Keeping and Accountancy
21.	Col Vivek Sharma	MBA (Retail), MDP on Quality and Reliability Management Dip in Sr. Level Defence Management	Management
22.	Mr. A.K.Dhup	B.Com, LLB, CAIIB(I)	Banking, Human Resource Management
23.	Mr. Vikas Goyal	M.Com, Master of Finance & Control Company Secretary	Cost & Financial Accounting Business, Commercial & Labour Laws Direct Tax Law, GST, Project Management Tally & Accounting Software Inventory & Warehouse Mgt Business Studies & Mgt

Administrative Staff

Sr.No.	Name of the Employee	Designation	**Work Handled**
1.	Sh. Pradeep Mukherjee	Office Superintendent	Office Management, Supervision of Staff and Administrative Support
2.	Sh. Shish Pal	Steno – English (on Contract)	Typing work, Record Keeping, Hindi Bhasha Assistant, Administrative support
3.	Ms. Rani Prajapati	Social Media Asstt.	Social Media Handling and content writing
4.	Sh. Sanjay Kumar	UDC	Course assistant, Documentation, Record Keeping
5.	Smt. Kanchan Thakur	LDC	Establishment section, Cashier, Exam Assistant, Course Assistant, Documentation, Record Keeping
6.	Sh. Naresh Kumar	Driver	Vehicle Maintenance, Log Book Keeping, Stationery & Store Incharge, Dispatch and Reciept Work
7.	Sh. Sher Bahadur	MTS	Working as Mali, Taking care of Lawn and Campus
8.	Sh. Partap Singh	MTS	Assist with routin office tasks, taking care of facility in Directors chamber and visitors
9.	Sh. Lekhraj	MTS	Assisiting in the Hostel and Guest Rooms, Taking care of Maintenance of hostel
10.	Smt. Rama Devi	MTS	Assits with routin office tasks, assisting in the library
11.	Sh. Sandeep Kumar	MTS	Assists with routin office tasks, photocopy and binding work of study material
12.	Sh. Pala Ram	MTS (on Contract)	Working as sweeper and ensuring the cleaniness of the auditorium and library
13.	Sh. Jagdish Pratap	MTS (on Contract)	Working as Mali, Taking care of Lawn and Campus
14.	Mr. Kamal	MTS (through outsource agency)	Assists with routin office tasks, Assisting to the staff
15.	Mr. Nazar Mohd.	Watchman (through outsource agency)	Security Monitoring, visitors management
16.	Mr. Sunny	Sweeper (through outsource agency)	Working as sweeper and ensuring the cleaniness of the classrooms and administrative area
17.	Balram	Sweeper (through outsource agency)	Working as sweeper and ensuring the cleaniness of the hostel
18.	Mr. Ravi	Sweeper (through outsource agency)	Working as sweeper and ensuring the cleaniness of the guestrooms
19.	Mr. Murslim	Watchman (through outsource agency)	Security Monitoring, visitors management

Panjab University Academic Calendar 2026–27 (Revised)

Undergraduate Programmes (New Admissions)

Admission Schedule

- **Admission Process:** 1 June – 11 July 2026
- **Normal Admissions:** 14 July – 21 July 2026
- **Late Admission (Principal's Approval):** 22 July – 14 August 2026
- **Late Admission (Vice-Chancellor's Approval):** 15 August – 31 August 2026

Academic Session

Semester I

- Academic Term I: 20 July – 17 November 2026
- Semester Examinations: 18 November – 31 December 2026

Winter Break

- 1 January – 14 January 2027

Semester II

- Academic Term II: 15 January – 27 April 2027
- Semester Examinations: 28 April – 5 June 2027

Scholarship Information

For scholarship details (if applicable), refer to the official scholarship portal: https://puchd.ac.in/scholarship.php

Note: The above schedule is subject to changes as and when proposed by per Panjab University

Student Support & Progression

Internal Complaints Committee (ICC): Ensures a safe and respectful campus environment by addressing complaints related to harassment and promoting awareness of gender sensitivity.

- **IQAC (Internal Quality Assurance Cell):** Works to improve academic and administrative quality through continuous monitoring and institutional development.
- **Anti-Ragging Squad:** Prevents ragging on campus, creates awareness among students, and takes prompt action to maintain a safe learning environment.

Anti-Sexual Harassment Committee: Handles complaints related to sexual harassment and ensures a safe, respectful, and supportive campus environment for all students and staff..

Equal Opportunity Cell

- Supports students with learning or social disadvantages.
- Ensures equal opportunities and inclusion for all.
- Provides academic, financial, social, and counselling support.

Student Grievance Redressal Committee

- Receives and addresses student complaints.
- Provides quick and effective grievance resolution.
- Helps maintain a positive and supportive college environment.
- Ensures student concerns are heard and resolved fairly.

Seat Allocation

Institute Name	Stream Name	Pool Name	Category Name	Total Seats
RICM-32	BBA - I	Additional Seats	Border Area Student	**1**
RICM-32	BBA - I	Additional Seats	Cancer/AIDS/Thalassemia Patient	**3**
RICM-32	BBA – I	Additional Seats	Economically Weaker Sections	**4**
RICM-32	BBA – I	Additional Seats	Orphan Children	**2**
RICM-32	BBA – I	Additional Seats	Rural Area Students	**2**
RICM-32	BBA – I	Additional Seats	Single Girl Child/One Girl Child out of the Two Girl Children	**2**
RICM-32	BBA – I	Additional Seats	Transgender Students	**1**
RICM-32	BBA – I	Additional Seats	Wards of Kashmiri Migrants and Kashmiri Pandit/Kashmiri Hindu families	**2**
RICM-32	BBA – I	(Outside UT) Pool	Freedom Fighters Ward	**0**
RICM-32	BBA – I	(Outside UT) Pool	General	**3**
RICM-32	BBA – I	(Outside UT) Pool	Physically Challenged Persons	**0**
RICM-32	BBA – I	(Outside UT) Pool	Scheduled Caste	**1**
RICM-32	BBA – I	(Outside UT) Pool	OBC	**2**
RICM-32	BBA – I	(Outside UT) Pool	Scheduled Tribe	**0**
RICM-32	BBA – I	UT Pool	Defence	**2**
RICM-32	BBA – I	UT Pool	Freedom Fighters Ward	**1**
RICM-32	BBA – I	UT Pool	General	**22**
RICM-32	BBA – I	UT Pool	Physically Challenged Persons	**2**
RICM-32	BBA – I	UT Pool	Scheduled Caste	**5**
RICM-32	BBA – I	UT Pool	OBC	**1**
RICM-32	BBA – I	UT Pool	Scheduled Tribe	**0**
RICM-32	BBA – I	UT Pool	Sports	**1**

REGIONAL INSTITUTE OF COOPERATIVE MANAGEMENT, CHANDIGARH

(A unit of National Council for Cooperative Training (NCCT), Ministry of Cooperation, Government of India)

Sector 32-C Chandigarh (160030)

Tel. No. 0172-2600557, 2609157 Mobile No. 9780774412, 9610013066

Email: chandigarhricm@gmail.com Website: http://ricmchd.org